



Warwick Bridge Primary School, Warwick Bridge, Carlisle CA4 8RE

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HEAD TEACHER *Mr M Ashton*

The Opening of Warwick Bridge School during Covid-19 Pandemic

2<sup>nd</sup> June 2020

Dear parents/carers

As the Covid-19 Pandemic continues, schools have been asked to open their doors to admit pupils from certain year groups and categories. Warwick Bridge School is opening on the 8<sup>th</sup> June 2020 for the following children:

- Reception
- Year 1
- Year 6
- Critical Worker pupils

If you are a Critical Worker and need a place for your child at school, contact us as soon as possible. You will be asked to provide written evidence of your Critical Worker status including a signed letter from your employer. As stated previously, the school will not provide provision for Nursery pupils. Parents/carers are asked to find an alternative suitable setting and/or childcare for these pupils.

School will look and feel very different for those pupils coming in to school. There will be Learning Bubbles of 5-7 children and these groups will do all lessons, break times and lunch times together. **No Learning Bubble will mix with other Learning Bubbles.** Staff members assigned to these groups will stay with these children from the start of the day to the end of the day. All activities will take place outside or in the classroom and pupils will be allowed outside for separate break times.

Here is how the school will operate from the 8<sup>th</sup> June.

If your child is in the appropriate group to come to school, we will need as much notice as possible.

**Please let us know by 12 noon Wednesday 3<sup>rd</sup> June if your child will be coming to school. Send an email to your class teacher. Some of you have already stated your intention, but please confirm your choice. After this date, we will need two weeks' notice so that we can organise staffing. This does not apply for Critical Worker children – we will need 24 hours' notice if you intend to bring them in to school. If you are not sending your child to school, you do not need to contact us. Your child's place at school will be confirmed via text by 12 noon on Friday 5<sup>th</sup> June.**

For a full list of Critical Workers go to: [https://www.warwickbridge.cumbria.sch.uk/uploads/827/GOV\\_UK\\_COVID-19\\_Critical\\_workers\\_who\\_can\\_access\\_schools\\_and\\_settings\\_-\\_Rev\\_1\\_June\\_2020\\_1.pdf/](https://www.warwickbridge.cumbria.sch.uk/uploads/827/GOV_UK_COVID-19_Critical_workers_who_can_access_schools_and_settings_-_Rev_1_June_2020_1.pdf/)

Children will be in a classroom where small toys and soft furnishings have been removed. Books will remain on shelves, can be read in class, but cannot be taken home. Our school is going to feel very different however, we will continue to show children different ways of care that do not involve close contact. We do not know at this time which Bubble your child will be in, which teacher they will have and which other children they will be with. Children should not bring in comforters such as soft toys – you will be asked to take these home with you.

If you are having trouble separating from your child, please note staff are unable to take the child from you. We recommend that you take your child home and try coming in again later.

#### General operation

Children will be in a group ranging from 5-7 (dependent on age/need of children and size of classrooms).

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Initially, children will be in for 4½ days a week. Any child coming to school for less than the 4½ days will be placed in the Critical Worker Bubble regardless of their year group. This may change depending on how many children are accessing the provision. This is because our maximum number in a group is 7 (as per Government 2m social distancing guidance).

**The school will close by 12 noon on Friday in order for further cleaning to be carried out and for staff to prepare the classrooms for the next week. Pupils having a school packed lunch will take this home with them.**

Classes will have staggered starts and ends to the day to avoid excessive numbers of adults at gates. Please watch the video that was sent out on Class Dojo.

- Reception = arrive at 8.40am and 2.40pm pick up **Friday 11.45am**
- Y1 = 8.50am and 2.50pm **Friday 11.55am**
- Y6 = 9am and 3pm **Friday 12 noon**
- Critical Worker children = 9am and 3pm **Friday 12 noon**

There will be no Breakfast Club, Lunchtime Clubs or After School Clubs.

Children will be with two adults in a Bubble and not necessarily with the same groups of children or teacher they were with before lockdown.

Toilets will be allocated to each Bubble and no other Bubbles will use them. Only one child will be allowed in the toilet at a time and they will be escorted by a member of staff.

The children will not be able to bring in anything from home except a water bottle and a packed lunch if they are not having a school one. No reading books or diaries, no pencil cases or any other item except medical items.

All children will be expected to follow social distancing rules at all times.

If children fall over or have a toileting accident, they will be encouraged to change themselves and clean their scrape or cut. We have sourced PPE, (following the Covid-19 guidance for educational settings), which is for use of staff in the cases of vomit and soiling - not for trips, falls or scrapes. If this isn't possible, parents may be contacted and asked to pick their child up.

Parents may want to provide PPE for their child. The school will not be providing any PPE for the pupils.

The children will not need bags in school.

### **Behaviour**

If any child does not follow the Covid-19 behaviour and hygiene rules, they will not be allowed to remain in school. The safety of staff and other children is paramount and any disrespectful action of a child that consequently puts another person in danger will NOT be tolerated in any form.

### **Hygiene**

Children must wear **different** clothes every day as recommended by Public Health England and clothes that have been worn at school must be washed as per PHE guidance. School uniform does not need to be worn.

Children must wash their hands on entry to school and continue to wash them at very regular intervals during the day. They must also use the hand sanitiser provided.

Children will be taught to clean their work stations at regular intervals.

### **Drop off and pick up**

Children will arrive to school in a morning with **one** responsible adult and be picked up in the afternoon by **one** adult at staggered times – see above. This is to minimise the numbers of people on the site at any one time. No parents/carers will be allowed in the classrooms or on site without an appointment. Please make sure you are at a 2m distance from the nearest person at all times. There are yellow bollards positioned at each entrance that mark where you should stand. All pupils will have their temperature checked on arrival at school using a non-invasive thermometer. A video of the arrival process is available on Class Dojo.

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**Y6** children will use the right-hand side entrance and walk down to Miss Day's classroom and enter via the fire door.

**Y1** children will use the left-hand side entrance to school that leads up to their classroom

**Reception** children will use the left-hand side entrance to school that leads up to their classroom

**Critical Worker** children will use the fire door in to the Y3/4 classroom.

One adult to drop off and pick up at the allocated time and they should only bring siblings if they absolutely have no alternative option.

At the end of the day, collection times have been allocated and parents will need to stand on the 2m distancing bollards and children will be sent out one at a time. Parents are **NOT** allowed to enter the school building. Contact will continue to be electronic via email, texts or telephone.

This will continue to be our procedure for arriving and leaving school regardless of weather conditions.

### **Break times and lunch times**

The children will eat their lunch in the classrooms. All lunches will be packed lunches. School packed lunches must be ordered through Lunchshop and will be brought to the classroom. Lunch times and break times will be staggered so that groups of children do not mix with any other groups. **Play 1 = 10.30am, Play 2 = 10.45am, Play 3 = 11am. Dinner 1 = 11.45am, Dinner 2 = 12 noon.** Children bringing home packed lunch will need to ensure that any packaging is entirely disposable. No lunchboxes within school at all and all food items must be accessible by your child – staff cannot open food packaging for children.

Outside play equipment, including the climbing wall, adventure climbing trail and play bus, will not be used. The Quiet Area will also be out of bounds. Small outdoor equipment may be used and will be disinfected afterwards.

Children will have an allocated play space at playtime and lunchtime which will only be with the children that are in their Bubble. They must remain in this space during any outside play and adhere to the social distancing guidelines.

### **In the classroom**

The children will remain in their allotted Bubble classroom for the duration of the day except for any time spent outside.

Doors will be kept open to avoid touching handles.

Windows will be open at all times.

They will not be allowed to mix with children from other Bubbles at all. Children will not be allowed to leave the classroom for any other reason except toileting. The toilets will be cleaned regularly.

The children will sit at numbered desks, where they will be at least 2m apart, all facing the same direction. This includes the Reception children. Reception children will use some of the outdoor spaces at times during the day.

The children will work at their desks. The work will be as close as possible to the learning sent home. The children will be provided with the equipment they need and it will only be used and touched by them. They will have some lessons that will involve a lot of independent learning as the teacher will not be able to sit next to them to give them targeted support. The adult needs to keep social distancing when teaching.

### **Cleaning**

The classrooms will be cleaned at the end of each day in line with Government guidance. The bins will be emptied, and desks will be sprayed throughout the day. Handles will be wiped regularly.

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### **Symptoms of Coronavirus**

If a child is displaying any of the 3 symptoms (cough, temperature, loss of sense of smell or taste), they MUST NOT come to school for 14 days.

If a child displays symptoms (temperature, cough or loss of sense of smell / taste) at school, they will be immediately taken to an isolation room and a parent/carer will be expected to collect them immediately. They should then be taken for testing. If the test is positive, parents must inform the school, and the child's Bubble will be shut down immediately. No child will be allowed to return for 14 days and must have not displayed any symptoms on their return. This may also result in a full school closure.

The same process will be followed by the adults at school.

### **Critical Worker children**

Any children that are on the Critical Worker list will still be able to come to school, but they will remain in a Critical Worker Bubble and not mix with any other Bubbles. Critical Worker children will still need to remain at home when parents are not working.

All these precautions have been put in place to stop the spread of the virus and to ensure that we all take as much care as possible in ensuring that groups of children do not come into contact. We want to protect children, parents/carers and school staff.

### **Children not returning to school**

Teachers will continue to send work home in the same way and can be contacted by email or Class Dojo. Please bear in mind that staff will be working at school and may not be able to reply as quickly to your enquiries as before.

If you have any further questions about any of this information, please do not hesitate to contact school.

Yours sincerely

Mr M Ashton